



केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)
KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)



संदर्भ सं.

Ref. No.

Ref. No: KMV/F-3/6/2022/

दिनांक

Date

Dated: 29.11.2022

MINUTES

A meeting of the Governing Body of the college was held on Thursday, 10th November, 2022 at 03:00 p.m. in the office of the Principal.

The following members attended the meeting:

1	Mohd. Irshad	Chairperson, GB
2	Mr. Satish Gupta	Treasurer, GB
3	Mr. Ramanand Rai	Member, GB
4	Mr. Santosh Joshi	Member, GB
5	Dr. Anil Mittal	Member, GB
6	Prof. J.P. Dubey	University Representatives, GB
7	Prof. P.D. Sahare	University Representatives, GB
8	Prof. Madhu Pruthi	Principal & Member Secretary
9	Dr. Jyoti Anand	Teachers Representative on GB
10	Ms. Anuradha Chadha	Non-Teaching Representative on GB

The following members could not attend the meeting.

1	Dr. Ashwini Dalmiya	Member, GB
2	Mr. Jugraj Singh	Member, GB
3	Prof. Reeta Wattal	Member, GB
4	Ms. Perna Madaan	Member, GB
5	Prof. Padmasai Arora	Teachers Representative on GB

1. Minutes of the Governing Body meeting held on 22.06.2022 were reported, recorded and approved.

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2. The following actions taken by the Chairperson and Treasurer, Governing Body for smooth functioning of the college were reported, recorded and approved:
- (1) Approved Budget of Rs. 75,000/- for Felicitation Ceremony of Ms. Sakshi Bansal held on 8th July, 2022.
 - (2) Approved payment of an amount of Rs. 7,50,000/- to PWD Electrical for urgent electrical work in the college.
 - (3) Approved Budget of Rs. 38,000/- for purchase of National flags and other events held on August 15, 2022.
 - (4) Approved Budget of Rs. 9,000/- for Hindi Pakhwada held from September 26, 2022 – October 10, 2022.
 - (5) Approved Recurring Budget of Rs. 16,60,000/- for Department of Physical Education for the financial year 2022-2023.
 - (6) Approved Budget of Rs. 35,000/- for organizing one day Educational Trip to SENSE (formerly IDDC) at IIT, Delhi by the Department of Electronics.
 - (7) Approved Budget of Rs. 5,52,000/- for first Inspection of Sub Committee of Parliamentary Committee for Rajbhasha.
 - (8) Approved release of partial payment of Rs. 27,00,000/- to the vendor for installation of CCTV and Firewall (Note dated 22.07.2022).
 - (9) Approved budget of Rs. 94,931/- for installation of 6+18 (in hostel and labs) cameras with one NVR and other accessories provided by the vendor (Mail dated 01.11.2022).
 - (10) Approved purchase of two new TVs for CCTV in lieu of two old non functional TVs whose repair cost is very high.
 - (11) Approved constitution of Fact-Finding Committee to investigate the reporting of lapses that occurred with respect to security breach and safety of resident students by Warden of Girls Hostel and an Ad-hoc Teacher.
 - (12) Approved Revised Budget Estimates for 2022-2023 and Budget Proposals for 2023-2024 for onward transmission to The Director (Higher Education), Govt. of NCT of Delhi.
 - (13) Approved Annual Accounts for the year 2021-2022 audited by SSR & Company. The same was sent to University of Delhi, Delhi and Director (Hr. Education), Directorate of Higher Education, Govt. of NCT of Delhi for information and further necessary action.

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- (14) Approved promotion to Dr. Kanupriya Goswami from Associate Professor to Professor stage w.e.f 20.07.2022.
 - (15) Grant of annual increment to Prof. Madhu Pruthi, Principal w.e.f 01.07.2022.
 - (16) Approved engagement of Gym Trainer Ms. Shivani @ Rs. 800/- per visit.
 - (17) Approved re-engagement of Hostel JACT Ms. Himanshi Jangid (laid off during covid lockdown period) w.e.f 27.10.2022.
 - (18) Increasing of six seats for foreign girl students for hostel as per University of Delhi norms of 10% reservation by utilising three vacant rooms of Principal residence.
 - (19) Approved withdrawal from PF to the following staff members
 1. Mr. Rajesh Kumar, Lab. Assistant - Rs. 10,00,000/-
 2. Mr. Rajesh Kumar, Lab. Assistant - Rs. 10,00,000/-
 3. Ms. Saroj Bala, Water Woman - Rs. 6,00,000/-
3. To actions taken by the Principal for smooth functioning of the college were reported, recorded and approved:
- (i) Re-appointment/ appointment of the following teaching staff on Ad-hoc basis as per norms of the University of Delhi.

S. No.	Name of the Teacher	Department	Date of appointment/ Joining	Remarks
1	Dr. Janson Antony A	Mathematics	27.06.2022	
2	Mr. Hemant Kumar	Management Studies	27.06.2022	
3	Ms. Ruchi	Management Studies	27.06.2022	
4	Ms. Indu Dohare	Computer Science	27.06.2022	
5	Dr. Md. Azaj Ansari	Physics	29.06.2022	
6	Dr. Ashutosh Singh	Computer Science	29.06.2022	
7	Dr. Manisha Saini	Mathematics	29.06.2022	
8	Ms. Astha Kanjlia	Management Studies	20.07.2022	
9	Dr. R.S. Rajpurohit	Commerce	20.07.2022	

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10	Mr. Hemant Yadav	Commerce	20.07.2022	
11	Ms. Namita Padhy	Commerce	20.07.2022	
12	Ms. Prama Vishnoi	Commerce	20.07.2022	
13	Ms. Ruchi Goyal	Commerce	20.07.2022	
14	Ms. Snehlata Rana	Commerce	20.07.2022	
15	Ms. Nidhi Aggarwal	Commerce	20.07.2022	
16	Mohd Tariq Azizy	Commerce	20.07.2022	
17	Dr. Anjalika Solanki	Commerce	20.07.2022	
18	Mr. Sumit Kumar Baberwal	Computer Science	20.07.2022	
19	Mr. Sudhir Kumar Gupta	Computer Science	20.07.2022	Left on 30.09.2022 (A.N)
20	Mr. Rakesh Kumar	Computer Science	20.07.2022	
21	Mr. Anand	Computer Science	20.07.2022	
22	Dr. Sumit Kumar Agarwal	Computer Science	20.07.2022	
23	Dr. Ashutosh Singh	Computer Science	20.07.2022	
24	Mr. Himanshu Kushwah	Electronics	20.07.2022	
25	Dr. Jyoti Bansal	Electronics	20.07.2022	
26	Dr. (Ms.) Richie Aggarwal	Mathematics	20.07.2022	
27	Dr. Ram Chander Verma	Mathematics	20.07.2022	
28	Dr. (Ms.) Vandana Gambhir nee Chopra	Psychology	20.07.2022	Left on 30.09.2022 (A.N)
29	Dr. (Ms.) Mona Ranga	Psychology	20.07.2022	
30	Ms. Pinki	Psychology	20.07.2022	
31	Ms. Kritee Manchanda	Management Studies	10.08.2022	
32	Dr. (Ms.) Nomita Sharma	Management Studies	10.08.2022	

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33	Mr. Kunal Kumar	Commerce	11.08.2022	
34	Ms. Monu Chauhan	Commerce	10.08.2022	
35	Ms. Dimple Gupta	Commerce	10.08.2022	
36	Ms. Astha Goyal	Computer Science	10.08.2022	
37	Ms. Nidhi Passi	Computer Science	10.08.2022	
38	Dr. (Ms.) Namita Aggarwal	Computer Science	10.08.2022	
39	Ms. Jyoti Kumari	Computer Science	10.08.2022	
40	Mr. Pradeep Kumar	Computer Science	10.08.2022	
41	Ms. Rashmeet Kaur Chawla	Computer Science	10.08.2022	
42	Mr. Anil Sethi	Electronics	10.08.2022	
43	Mr. Prashant Kumar	Electronics	10.08.2022	
44	Mohd. Rafeeqe CK	English	10.08.2022	
45	Mr. Archit Nanda	English	10.08.2022	
46	Ms. Rajat Arora	Mathematics	10.08.2022	
47	Dr. Panjabi Singh	Mathematics	10.08.2022	
48	Dr. Ravi Kumar	Mathematics	10.08.2022	
49	Mr. Deepak Kumar Meena	Mathematics	10.08.2022	
50	Mr. Ankit Kumar	Mathematics	10.08.2022	
51	Dr. (Ms.) Smita Korpall	Physics	10.08.2022	
52	Mr. Gagandeep Longiany	Physics	10.08.2022	
53	Mr. Neha Yadav	Physics	10.08.2022	
54	Dr. Vicky Kapoor	Physics	11.08.2022	
55	Dr. Pallavi Raj	Psychology	10.08.2022	
56	Ms. Akanksha Mendiratta	Psychology	11.08.2022	
57	Dr. Virender Yadav	Hindi	10.08.2022	
58	Ms. Kiran Yadav	Physics	31.08.2022	

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59	Dr. Janson Antony A	Mathematics	26.10.2022	
60	Ms. Ruchi	Management Studies	26.10.2022	
61	Ms. Indu Dohare	Computer Science	26.10.2022	
62	Dr. Md. Azaj Ansari	Physics	28.10.2022	

- (ii) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name of the employee	w.e.f.	Salary @Rs. per month	Designation	Period
1	Mr. Rahul Kumar	22.06.2022	18000+DA	Lab. Attendant	6 Months
2	Mr. Arvind Kumar	04.07.2022	35400+DA	S.T.A	6 Months
3	Mr. Surendra Kumar	22.07.2022	18000+DA	Lab. Attendant	6 Months
4	Mr. Chandrapal Singh	22.07.2022	18000+DA	Lab. Attendant	6 Months
5	Mr. Sangram Singh Yadav	22.07.2022	18000+DA	Lab. Attendant	6 Months
6	Ms. Anju Tyagi	26.07.2022	31,000/- p.m.	Warden	6 Months
7	Mr. Hari Chand Meena	26.07.2022	18000+DA	Lab. Attendant	6 Months
8	Mr. Sanjay Kumar S/o Sh. Ram Prakash	26.07.2022	18000+DA	Lab. Attendant	6 Months
9	Mr. Shakeel Ahmed	29.07.2022	18000+DA	M.T.S	6 Months
10	Mr. Sanjay Kumar	02.08.2022	18000+DA	Lab. Attendant	6 Months

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11	Mr. Sanam Pathania	05.08.2022	18000+DA	MTS (G.M)	6 Months
12	Mr. Ajay Kumar Mandal	10.08.2022	18000+DA	MTS (Mali)	6 Months
13	Mr. Santosh Kumar	12.08.2022	18000+DA	MTS	6 Months
14	Mr. Amit Kumar	26.08.2022	19900+DA	Junior Assistant	6 Months
15	Mr. Lovkesh	06.09.2022	18000+DA	MTS	6 Months
16	Mr. Mohit	06.09.2022	18000+DA	MTS	6 Months
17	Mr. Akhilesh Kumar	13.09.2022	25500+DA	Lab. Assistant	6 Months
18	Mr. Abhishek	12.10.2022	18000+DA	MTS	6 Months
19	Mr. P.K. Bhatia	14.10.2022	41,693/- p.m.	Section Officer (Accounts)	6 Months
20	Ms. Himanshi Jangid	27.10.2022	19900 + D.A	Matron/ Jr. Asst.	6 Months
21	Mr. Manish	27.10.2022	18000+DA	MTS – Library Attendant	6 Months
22	Mr. Raj Kumar	04.11.2022	44,540/- p.m.	Section Officer (Admn.)	6 Months

(iii) Appointment of the following Assistant Professor on Guest basis as per norms of the University of Delhi.

S. No.	Name of the Teacher(s)	Department	w.e.f
1	Ms. Ekta Garg	Commerce	09.09.2022
2	Ms. Vaishali Chawla	Computer Science	09.09.2022
3	Mr. Anand Kumar Bharti	Environmental Science	02.11.2022

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- (iv) Grant of annual increment to eligible Teaching and Non-Teaching Staff w.e.f 01.07.2022.
- (v) Relieving of Dr. Vandana Gambhir, Mr. Sudhir Gupta and Ms. Shivani Singh (from Department of Psychology, Computer Science and Maths respectively) to let them join other college upon their permanent selection. Hon'ble Chairperson and Treasurer GB permitted engagement of Guest teachers against vacated posts as per norms of DU.
4. Receipt of letter dated 01.07.2022 from Ms. Chetna, Assistant Professor, Department of Physics regarding her half yearly progress report for the period 07.01.2022 to 06.07.2022 was reported and recorded.
5. Receipt of letter No.: DHE-10(14)/Misc.Work Colleges/2018-19/3562-66 dated 04.07.2022 from the Assistant Director (HE), Directorate of Higher Education, Govt. of NCT of Delhi regarding proposal Repair/Maintenance/ Renovation etc. in the college was reported and recorded.
6. Receipt of letter dated 08.07.2022 from the Secretary and President, Staff Association (Teaching), Keshav Mahavidyalaya regarding opposing move of the college administration to install CCTV Cameras in the staff room was reported and recorded in the meeting. The Governing Body members after deliberation upon it directed the Principal to install CCTV Cameras in the Staff room for the safety of all at the workplace.
7. Receipt of letter No.: DHE.3(08)/100%/Grant-in-Aid/KESHAV/2022-23/3951-60 dated 21.07.2022 from the Deputy Director (HE), Directorate of Higher Education, Govt. of NCT of Delhi regarding Sanction of 2nd Installment of Grant-in-Aid to our college was reported and recorded.
8. Receipt of letter dated 03.08.2022 from Ms. Anita Mendiratta, Assistant Professor, Department of Commerce regarding her half yearly progress report for the period 27.01.2022 to 26.07.2022 was reported and recorded.
9. Minutes of Finance Committee of Governing Body dated 30.08.2022 (except grant of increase of pay to Warden) were reported, recorded and approved.

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10. Receipt of letter No.: P.A.G (L.P)D/A.M.GIII/V-II/IR/KMV/(24)/2022-23/143 dated 03.10.2022 from Sr. Audit Officer (AMG-III), Office of the Principal Accountant General (Audit), Delhi regarding Inspection Report on accounts of Keshav Mahavidyalaya (University of Delhi) for the period 01.04.2016 to 31.03.2022 was reported and recorded.
11. Receipt of letter No.: Estab.-I/OSI/D.A/2018/04/3276 dated 06.10.2022 from the Joint Registrar (Estab. N/T), University of Delhi, Delhi – 110007 regarding revision of rates of Dearness Allowance 34% to 38% to Central Government employees effective from 01.07.2022 was reported and recorded.
12. Receipt of letter No.: DHE.3(08)/100%/Grant-in-Aid/KESHAV/2022-23/5271-5281 dated 13.10.2022 from the Administrative Officer (HE), Directorate of Higher Education, Govt. of NCT of Delhi regarding Sanction of 3rd Installment of Grant-in-Aid to college was reported and recorded.
13. Receipt of letter No.: DHE-13(09)/100%fundedcollege/Misc Approvals/2019/5525-37 dated 25.10.2022 from the Assistant Director (Plg.), Directorate of Higher Education, Govt. of NCT of Delhi regarding Outsource Services for AMC, Security, Sanitation, Housekeeping etc. through GeM was reported and recorded.
14. Receipt of DPCC Letter was reported and recorded.
15. Request of Mr. Ravinder Singh Mehra (S.P.A Library) currently under suspension to review his subsistence allowance and to allow college to take him back on duty with limited access to any confidential work was reported in the meeting. In view of financial charges levied on Mr. R.S. Mehra as per FIR provided, the request was turned down by the Governing Body.
16. It was reported that TATA Teleservices for providing leased line of 100 mbps has been operational w.e.f. 06.09.2022. The Governing Body directed the college to discontinue all five Jio broad band connections installed in college at various location when wi-fi services were completely disrupted and Delhi University network was insufficient to give required broadband speed.
17. Visit of the Director, Directorate of Higher Education in the college on 18.10.2022 and in meeting with Principal regarding various PWD work both Civil and Electric were reported and recorded. The Director, Directorate of Higher Education informed that since fund for projects were already paid from College Development Fund hence proposal be withdrawn.

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18. Inspection of college for Hindi work done by the Sub-Committee of Parliament Committee of Rajbhasha alongwith four other govt. departments at Vigyan Bhawan on 21.10.2022 was reported and recorded.
19. Receipt of letter dated 02.11.2022 from the Under Secretary to the Govt. of India, Ministry of Personnel, PG & Pensions, Department of Pension and Pensioners Welfare regarding ceiling of Rs. 5 Lakh on subscription to General Provident Fund (Central Services) in a financial year was reported, recorded and directed for compliance.
20. Receipt of letter dated 04.11.2022 from the students of Cultural Societies of Keshav Mahavidyalaya for their demand was reported and recorded. The Governing Body members after lot of deliberations directed college to take fresh justifiable proposals.

ADDENDUM:

1. The inability of college due to shortage of fund for non-payment of Medical Reimbursement Bill of staff members (Teaching and Non-Teaching) since last two years was reported and recorded. Letters received from Mr. Rajesh Wadhwa were reported in the meeting. The Governing Body constituted a committee comprising of following members to check the case of Mr. Rajesh Wadhwa, S.T.A and other members of college to be checked on random basis regarding varacity of their submitted bills.
 - (1) Prof. P.D. Sahare
 - (2) Mr. Ramanand Rai
2. Request of Ms. Pooja Batra for dependency of name of her parents was reported in the meeting. The Governing Body members after lot of deliberation upon it resolved that all Staff members having their dependent members should provide relevant documents including proof of stay in the accomodation/ house of permanent colleague. (Aadhar Card/DL Voter ID card etc), failing which the colleagues shall not be eligible for the benefits like medical / LTC/ or any other permissible bills to dependent member.

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- Matter regarding regularly out going of few staff members to University of Delhi almost on daily basis as Executive Members and Joint Secretary of DUCKU was reported and recorded in the meeting. The Governing Body members took a strict note of it and directed the Principal to allow them to go once they take appropriate leave.
- Grant of Child Care Leave to the following staff members were reported, recorded and approved.

S. No.	Name of Teachers	Department	CCL Granted for the Period	CCL Already Taken
1	Ms. Maulein Pathak	Computer Science	01.08.2022 to 12.08.2022 = 12 Days	313
2	Dr. Richa Sharma	Computer Science	07.09.2022 to 29.05.2023 = 265 Days	350
3	Prof. Padmasai Arora	Commerce	07.09.2022 to 23.06.2023 = 290 Days	101
4	Dr. Arpana Sharma	Mathematics	12.09.2022 to 23.09.2022 = 12 Days	210

- Receipt of letter dated 03.11.2022 from Mr. Gaurav S/o Late Ms. Beena (Ex-Safai Karamchari of college) for job on compensation ground was reported and recorded. The Governing Body members were informed by the college that a Committee as per norms was constituted in past consisting of one lawyer and other officials from University of Delhi. As per reports provided by the said committee, It was informed that Mr. Gaurav is not eligible for job on compensation ground. The same was reported and recorded in the meeting.
- Purchase of one Refrigerator (Voltas 250 Ltr.) of Rs. 24776/- for Girls Hostel was reported and recorded.
- Inviting of e-Tender for Canteen of college on 09.11.2022 was reported and recorded.

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8. Grant of order of Housekeeping and Sanitation Services to M/s Nexgen Manpower Services Pvt. Ltd. w.e.f. 01.12.2022 for a period of one year, extendable upto two years on satisfactory report was reported, recorded and approved.
9. Grant of approval by Chairperson, GB and Treasurer, GB for budget of Rs. 45,500/- for the Orientation Day – 2022 was reported, recorded and approved.

The meeting ended with a vote of thanks to the chair.

Sd/-
(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-
(Mohd. Irshad)
Chairperson,
Governing Body